COMPUTER SCIENCE AND UMIACS SAFETY ASSUREDNESS PLAN
(GRADUATE STUDENT SUMMARY)

1) Room Safety:

- Wear a mask at all times
- Maintain 6 foot distance from others
- No simultaneous occupancy of adjacent or opposite seats/desks
- All rooms have limited capacity of 1 person per 150 square feet
  (The maximum occupancy is posted outside each graduate student room)
- Huddle rooms are limited to 1 person at a time
- Students must disinfect work surfaces and commonly touched items with supplied cleaning supplies upon arrival and before you leave
- Do not exceed the posted maximum capacity at any time
- Drop-in visits are not allowed if room is at maximum capacity
- Drop-in visits are restricted to 30 minutes or less

2) The "Requirements for Returning to Campus" include completion of the following:

- Complete the Covid-19 Student Training and Pledge and watch the UMD Student Training Video.
- The Daily Symptom Check survey must be completed before each visit to campus. This Daily self-monitoring and reporting is mandatory and failure to comply may result in a temporary ban from campus.
- COVID-19 testing is mandatory. Anyone returning in-person to campus or a UMD facility must be tested for COVID-19 within 14 days prior to their arrival, and provide confirmation of a negative COVID-19 test result. Details on how to submit test results are located here.
- Complete Campus Guidelines and Resources are located at https://return.umd.edu.

3) Shift schedules and rules for occasional room access to maintain safe occupancy levels:

- Shift schedules must be used for rooms that exceed the maximum occupancy, currently identified as **Rooms: 2104, 2112, 2120, 4112, 4120, 5116** (this list may change as requests for access increase)

Work Schedules		
(IRB 2104, 2112, 2120, 4112, 4120, 5116):		
Shift 1:	M & W	(10am – 4pm)
Shift 2:	Tu & Th	(10am – 4pm)
Shift 1:	Fri	(9am – 12pm)
Shift 2:	Fri	(1pm – 5pm)
Drop-Ins:	M – Th	(before 9:30am, after 4:30pm)
Drop-Ins:	Fri	(after 5:30pm)
All Other Rooms:		
Shift 1:	M – F	(10am – 4pm)
Drop-Ins:	M – F	(before 9:30am, after 4:30pm)

4) **Coordinating access and shift schedules (for rooms over maximum capacity):**
   - Students should work with their office mates to select shifts using the established grad student room mailing list (mailing lists included on page 2 of this document). A Google sheet calendar or form will be made available for rooms over maximum capacity to assist with setting up a schedule that is fair to all. (Details on accessing this form will be sent to all students via email)
   - Students should communicate directly with each other if they need to swap days/times at any point.
   - Please work to make sure all students needing access are given fair opportunity.
   - Once the schedule is established, a copy must be sent to either:
     Sharron McElroy (CS – Floors 2 and 5) or
     Danae Johnson (UMIACS – Floors 3 and 4, and Atlantic Building).
   - Scheduling conflicts or issues should be discussed with Sharron or Danae.

5) **How to request access:**
   - Students who wish to gain access to their designated room and did not previously indicate needing access should send a detailed request to either:
     Sharron McElroy (CS – Floors 2 and 5) or
     Danae Johnson (UMIACS – Floors 3 and 4, and Atlantic Building).

6) **Iribe Building Graduate Student Mailing Lists:**

   All Iribe Building Graduate Student mailing lists can be emailed using the following format:

   iribe-XXXX@umiacs.umd.edu

   Where XXXX is your room number. E.g. use iribe-1104@umiacs.umd.edu to reach all room 1104 occupants. Please utilize your room mailing list to coordinate schedule change requests with your fellow students.